

March 20, 2023

Dear Parents,

Pursuant to House Bill 251 and Senate Bill 10, we are formally notifying you of the school choice options for the upcoming 2023-2024 school year. If you have a child currently enrolled in Griffin-Spalding County Schools, you have the option to request a transfer for your child to another public school with available space in the school district. The schools with available space are listed below:

**Elementary Schools: Beaverbrook and Moore**  
**Middle Schools: Carver Road, Cowan Road, and Kennedy Road**  
**High Schools: None Available**

As a parent or guardian living in the Griffin-Spalding County School District you may request to have your child transferred to one of schools listed above. Please keep in mind if you choose to transfer your child to another school in the district the law requires that you assume all costs and responsibilities related to the transportation of your child to and from the school for the duration of enrollment in that school. In addition, you are responsible for making sure that your child arrives at school on time. Excessive absences, tardies, late pick-ups and discipline problems are grounds for having your school choice transfer revoked.

In order to process your request, you will need to complete the "Public School Choice Transfer Request Form". For your convenience, this form is available on the school system website at [www.spalding.k12.ga.us](http://www.spalding.k12.ga.us) and at the Parent Services Building located at 234 E. Taylor Street, Griffin, GA 30224. Please note that you will be required to provide your photo ID and proof that you reside in Spalding County. The upper-right hand corner of the Public School Choice Transfer Request Form must be completed by the Student Services Department prior to the form being submitted for consideration.

Requests must be hand-delivered, mailed, or emailed ([charlene.ray@gscs.org](mailto:charlene.ray@gscs.org)) to Griffin-Spalding County Schools, Student Services Department, 234 E. Taylor Street, Griffin, GA 30223. Requests will be accepted from March 20, 2023 until 4:00 p.m. on Friday, April 21, 2023.

In the event a particular school has available space and the number of transfer requests exceeds the remaining available capacity, transfer requests made pursuant to HB 251 or SB 10 will be reviewed and approved or denied based on a lottery. You will be notified by email and/or mail of your transfer request status. If you have any questions, please feel free to contact the Student Services Department at (770) 229-3710 ext. 10335.

Sincerely,

Keith Simmons  
Superintendent



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